

Ref: Agenda/TCM180214

12 February 2014

Dear Sir or Madam

I hereby give notice that a meeting of the **Town Centre Management Committee** will take place on **Tuesday 18 February 2014**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7.00pm** in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs. M Russell  
Chairman

Distribution:

Committee Members:

Cllr Mrs. M Russell (Chair)  
Cllr Ms S Mulchrone  
Cllr D Albone  
Cllr I Bond  
Cllr B Rix

Cllr Mrs. H Ramsay  
Cllr P Biernis  
Cllr T Woodward  
Cllr S Watkins

All Town Councillors  
Bedfordshire Police  
Notice Boards (2)

Town Clerk  
Biggleswade Library  
Biggleswade Chronicle

Central Bedfordshire Council  
Bedfordshire Advertiser

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

### **4. MINUTES OF MEETINGS**

For Members to receive and approve the minutes of Town Centre Management meeting held on 19 November 2013.

### **5. MATTERS ARISING**

From the Town Centre Management meeting held on 19 November 2013.

### **6 ITEMS FOR CONSIDERATION**

#### **a. Request for Residents Parking Scheme, Station Road, Biggleswade**

Correspondence has been received from a resident of Station Road, Biggleswade requesting a Residents Parking Scheme. The letter has also been sent to David Bowie, Traffic Management, CBC.

Members are asked to consider this request.

**b. Parking problems in Empire Close, Biggleswade**

Correspondence has been received from a resident of Empire Close regarding residents parking problems caused by the amount of cars parked there every day.

The resident asks that Town Council help with the problem and that Empire Close is added onto the list of problem areas within the Town.

A copy is attached to this agenda.

**c. Biggleswade Town Council - Proposed Parking Strategy for Biggleswade**

At the Biggleswade Joint Committee held on the 29<sup>th</sup> January 2014; Cllr Madeline Russell outlined BTC's response to the Parsons Brinckerhoff parking strategy and tabled a report with the Town Council's response, (the Biggleswade proposed parking strategy). The proposed parking strategy was discussed and it was agreed the best way forward was for BTC and CBC to work together to develop a way forward. It was agreed that ASDA should be involved and the numbers of spaces in some car parks should be checked.

The next stage for the Town Council is to consult widely within the town to ensure that all the issues have been addressed within the strategy; to look at costing of works identified within the strategy, to include resurfacing, marking out, the implications of introducing additional disabled bays, and equipment – technology to monitor parking.

Members are asked to consider the next stage.

**d. Biggleswade Christmas Lights**

Members are asked to consider if there were any issues around the 2013 – 2014 Christmas lights and consider the Christmas lights for 2014 – 2015.

**e. Parking Issues – Kayser Court – Hitchin Street**

Correspondence has been received from a resident of Kayser Court, Biggleswade asking if Yellow lines can be considered for part of Hitchin Street near the Junction of Kayser Court.

Members are asked to consider the request.

**7. ITEMS FOR INFORMATION**

**a. Bonds Lane**

For members to receive an update on Bonds Lane.

**b. Hitchin Street – Reversal**

For Members to receive an update on Hitchin Street reversal.

**8. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions

**9. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**Items 10 a & b (contracts).**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.